

Complaint Form

Violation Information

Community Name: _____

Date Violation Observed: _____ Time Violation Observed: _____

Address of Violation: _____

Description of Violation:

Signature

Date

Your Address

Lot #

Arizona State Statute

NOTICE OF VIOLATIONS

New in 2006, A.R.S. § 33-1242 (condominiums) and § 33-1803 (planned communities) require the Association to give the homeowner written notice before enforcing the provisions of the Association's documents regarding the "condition of the owner's property." The Association must include the following information in the initial violation notice, or in a reply to an owner's response, before the Association can take enforcement action:

1. The provision of the documents that has allegedly been violated;
2. The date of the violation or the date the violation was observed;
3. The first and last name of the person or persons who observed the violation; and
4. A description of the process the Owner must follow to contest the notice.

The Owner has 10 business days to respond to the violation letter and must respond by certified mail. The Association has 10 business days from receipt to reply with the required information if not previously provided.

I understand that the above information may be provided to the owner who is in violation.

Signature

Date

**For any questions please contact Heywood Realty
42 South Hamilton Place, Ste 101
Gilbert, AZ 85233
(480) 820-1519 * Fax (480) 820-1722**